



Region 5 EMS Work Session

Last updated: 09/11/2020

Roll Call

1. Cedar
2. Clinton
3. Des Moines
4. Henry
5. Iowa
6. Jackson
7. Jefferson
8. Johnson
9. Keokuk
10. Lee
11. Louisa
12. Muscatine
13. Scott
14. Van Buren
15. Wapello
16. Washington
17. IDPH

Purpose

1. Build and sustain healthy sustainable EMS systems in Region 5
2. Work with stakeholders in Service Area 5 HCC to consistently utilize basic planning principles to build and sustain effective EMS systems.
3. Participate in project completion for Service Area 5 EMS.

Team Approach

GROUND RULES:

- Listen
- Be honest
- Be on time
- Be prepared
- Keep to the issue
- Respect others
- It's okay to disagree
- Everyone participates
- Critique ideas not people
- Team decisions by consensus
- All ideas are respected and valued
- Keep others you represent informed
- Share concerns, feedback, and feelings

AVOID THESE NEGATIVE BEHAVIORS:

- Not allowing sufficient time for closure
- Competing directly with another person
- Maintaining a self-limiting perspective
- Failing to get closure on an idea
- Censoring one's own ideas
- Telling lengthy war stories
- Ignoring ideas altogether
- Pushing a hidden agenda
- Covertly rejecting ideas
- Overtly rejecting ideas
- No side conversations
- Going off on tangents
- Repeating
- Arguing

Objectives

1. Review the FY21 EMS System Standards EMS Project Workplan.
2. Review minimum standards for EMS Advisory Groups.
3. Identify county/counties in Region 5 that do not have an active EMS Advisory Group or county medical direction process as defined by the EMS system standards

FY21 EMS Project Work Plan (Slide 1 of 3)

- **Activity 15:** EMS programs within the service area will complete and submit the EMS statewide system survey. The Department will provide the service area with service area and state level aggregate survey results. Upon written request from the Program's Service Director or Medical Director, program level survey results will be provided. Service area along with Department staff will discuss components of the survey results to assist in identifying gaps and opportunities to implement the EMS system standards.

FY21 EMS Project Work Plan (Slide 2 of 3)

- **Activity 16:** EMS Programs in partnership with the service area, will annually identify at least one county in the service area that does not currently have an active EMS Advisory Group or county medical direction process as defined by the EMS system standards. Each year of the project period an additional, unique county will be identified.

FY21 EMS Project Work Plan (Slide 3 of 3)

- **Activity 17:** The EMS programs in the annually selected county(s) must establish:
 - 1. An active EMS Advisory Group and initiate regular meetings of the Advisory Group not later than October 1, 2020, and
 - 2. a plan for a unified county-wide medical direction process, with initiation of the plan not later than April 1, 2021.
- **Activity 18:** The EMS programs in the selected county(s) will document the challenges and successes of having an active EMS Advisory Group and progress of the county wide medical direction process. These documents will be shared with the service area annually.

Key Reference Documents

- [2017 EMS System Standards](#)
- [Strategic Planning Resource Guide](#)

Recommended Websites/Publications

- IDPH Bureau of Emergency and Trauma Services 800-728-3367
- http://www.idph.state.ia.us/ems/ems_system_standards.asp

Iowa EMS System Systems Standards documents, meeting agendas and outcomes, success stories and sample documents are on the Bureau website.

- National Highway Traffic Safety Administration - Advancing EMS Systems
- <http://www.ems.gov/AdvancingEMS.htm>
- *EMS Agenda for the Future*
- *A Leadership Guide to Quality Improvement for EMS*

EMS Advisory Council Functions

- Ensure access and quality by evaluating the structure, process, and outcome of EMS events.
- Fiscally Responsible
- Appropriate resource utilization
- Reduce the burden on the volunteer EMS provider
- Integrate EMS into the existing healthcare system
- On-going system strategic planning, implementation, and monitoring.

EMS Advisory Council General Activities

- Gather and analyze EMS system information and data
- Make decisions based on facts
- Acquire an EMS system coordinator
- Set and implement goals
- Continually monitor system structure, process, and outcomes.

Minimum EMS System Standards 1.01

- **1.01 System Administration: EMS System Structure; Organization; Mission**

MINIMUM STANDARDS:

- The EMS system shall have a county wide written vision and mission statement.
- The EMS system shall have an advisory group with representation from one member of the County Board of Supervisors, one member from each of the EMS services in the county wide EMS System, and one EMS medical director (designated as the county wide EMS System medical director).

Minimum EMS System Standards 1.03

- **1.03 System Administration: Medical Director / Medical Direction**

MINIMUM STANDARD:

- The EMS system shall have an active medical director that participates on the advisory council. If multiple medical directors work with services within the county EMS System, a medical director steering committee will be formed to support the County EMS System Medical Director.

EMS Work Session—Open Discussion

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End State

- Identified county/counties needing EMS Advisory
- Incorporation of existing EMS Advisory Group(s) and or development of new EMS Advisory Group
- Next steps?

